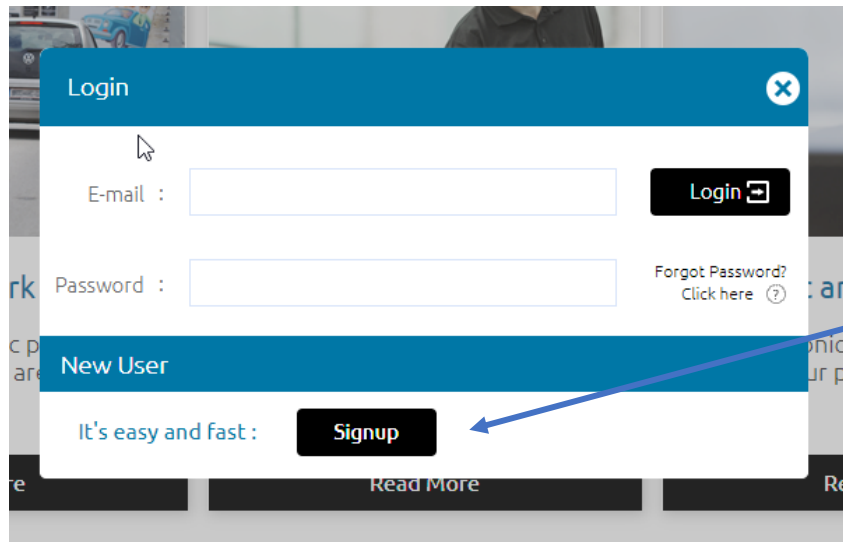


## MITCP – Guide

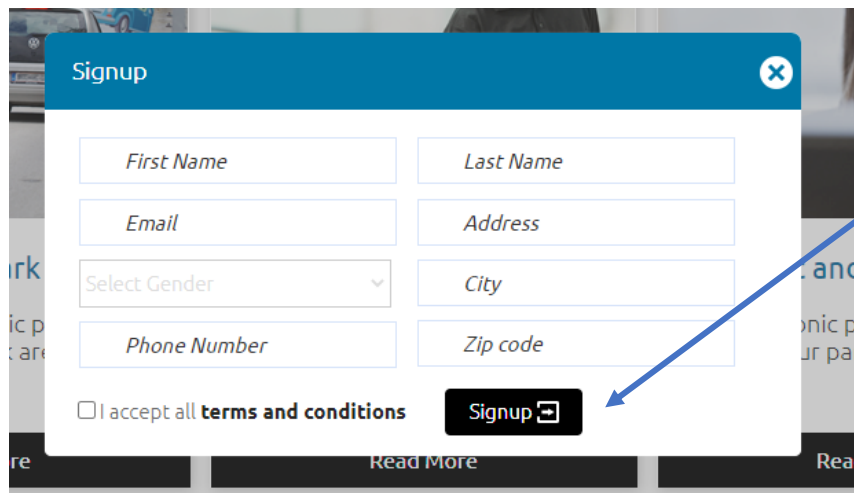
This guide illustrates how our electronic licenses are created via [www.mitcp.dk](https://www.mitcp.dk)



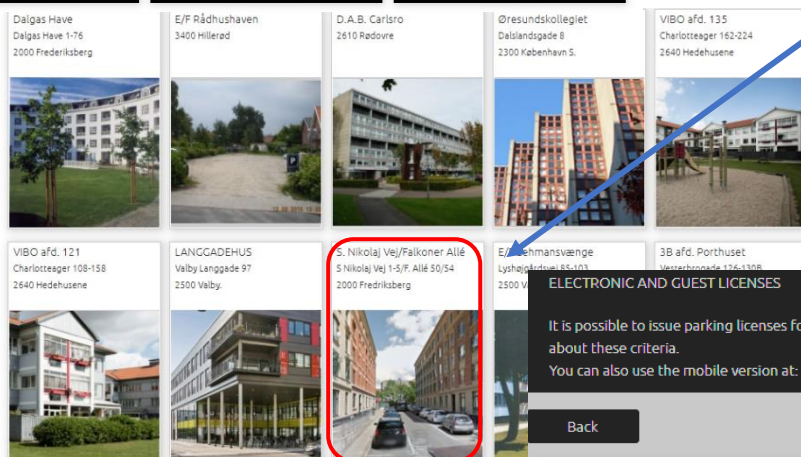
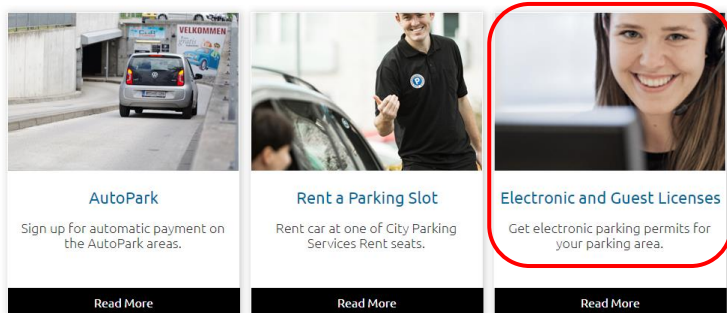
The screenshot shows a modal window titled "Login" with a close button (X) in the top right corner. It contains two input fields: "E-mail" and "Password". To the right of the "Password" field is a link that says "Forgot Password? Click here" with a question mark icon. Below the input fields is a blue bar with the text "New User". At the bottom of the modal, there is a text "It's easy and fast:" followed by a black button labeled "Signup". A blue arrow points from the "Signup" button in the list of steps to this button.

### Login:

- 1) Go to <https://www.mitcp.dk/index.php>
- 2) Choose Login/Signup
- 3) Choose "Signup"
- 4) Fill out name, address, email and phone number
- 5) Check "I accept all terms and conditions"
- 6) Finish with "Signup"



The screenshot shows a modal window titled "Signup" with a close button (X) in the top right corner. It contains several input fields: "First Name", "Last Name", "Email", "Address", "Select Gender" (a dropdown menu), "City", "Phone Number", and "Zip code". At the bottom left, there is a checkbox labeled "I accept all terms and conditions". To the right of the checkbox is a black button labeled "Signup". A blue arrow points from the "Signup" button in the list of steps to this button.



**ELECTRONIC AND GUEST LICENSES**

It is possible to issue parking licenses for the areas below. It does however require that you meet certain criteria. Click on the relevant area in order to read more about these criteria.  
You can also use the mobile version at: <https://www.mitcp.dk/m>

Back

Access Code

Access Code

Cancel Send

Permanent License

Request Access

## Issuance of parking licenses

- 1) Once you have received an email from our system with one so-called "P-code" you have been created to be able to issue parking licenses in a parking area. Remember to check the spam filter if you have not received anything.
- 2) Log in with the user you created and select the button **"Permits and guest license"**
- 3) Then tap the area on the list that you have been granted access to issue licenses on.
- 4) Then tap the area and press the button **"Request Access"**
- 5) Then a window opens where you can enter the sent p-code and press the **"Send"** button.

**PARKING SYSTEM**

AutoPark Lej Parkeringsgælds Tilladelser og Gæstekort Kontakt English Admin Indtægter Døret Ljungsødt Log af

**TILLADELSER OG GÆSTKORT**

Det er muligt at udstede parkeringslicenser til dit køretøj på et af områderne nedenfor. For at udstede parkeringslicens skal du opfylde visse betingelser. Klik på det relevante område for at læse om betingelserne. Du kan også anvende den mobile version <https://www.mtpa.dk/m>

Tilbage

**UBS BOLIG - NORDBRO**  
Borgmesterengen 5-31 - Købeparkering

Parkering kan tilladt i afmærkede pladser  
Parkering kan tilladt med gyldig nummeret parkeringslicens i det til nummeret plads

Gæstekort Gæstekort Historik

**Gæsteparkering for UBS Bolig - Nordbro**

**Tilføj gæsteparkering** **Tilføj 24 timers parkering**

Parkering derudover  
DKK 0,-/ 24 timer

Dine køretøjer	Navn	Fra	Til
Ingen køretøjer			

6) You can now issue parking licenses on the area. You do that by pressing the black buttons inside the area, depending on whether you need to issue a parking license for a permanent vehicle or to a guest's vehicle.

7) Then fill in the fields and press the button "Issue license / guest card" and the vehicle has now been issued one parking license. The durability of the license is predetermined by the property and you can see the length once the vehicle is set up.

**PARKING SYSTEM**

AutoPark Lej Parkeringsgælds Tilladelser og Gæstekort Kontakt English Admin Indtægter Døret Ljungsødt Log af

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Tilbage

**Udsted gæstekort**

Fra Til

Registreringsnummer Gæsts navn

Total 1 - DKK 0

**Fortryd** **Udsted gæstekort**

Gæstekort Gæstekort Historik

**Gæsteparkering for UBS Bolig - Nordbro**

**Tilføj gæsteparkering** **Tilføj 24 timers parkering**

Parkering derudover  
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Dine køretøjer	Navn	Fra	Til
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